

# Grade Verification Report

- Print a report showing final grades and comments by class

1. Select Class
2. Click on Reports
3. Select Final Grade and Comment Verification

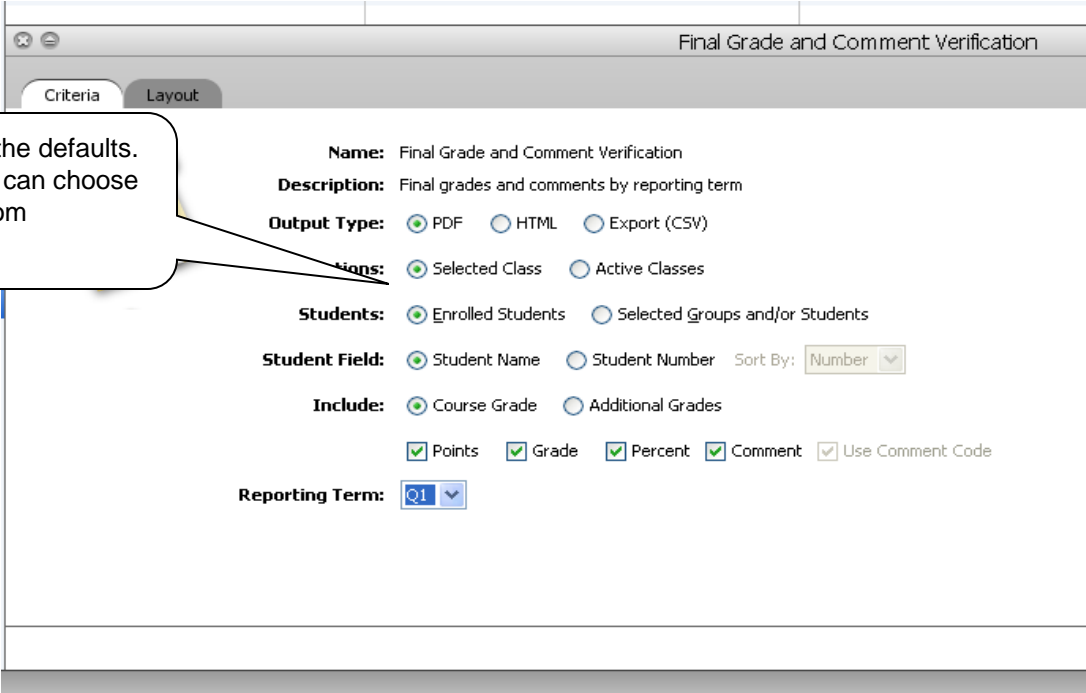
The screenshot shows the PowerTeacher Gradebook interface for Vicki Hooker at Glen Acres Elementary School. The 'Classes' pane on the left lists several 4th-grade subjects, with 'Rdg(A) 4th Grade Reading' selected. The 'Reports' toolbar at the top includes 'Scoresheet', 'Assignments', 'Students', 'Grade Setup', 'Class Content', and 'Reports'. The 'Final Grade and Comment Verification' report is selected in the report list, and its configuration options are shown in the 'Criteria' tab. The configuration includes:

- Name:** Final Grade and Comment Verification
- Description:** Final grades and comments by reporting term
- Output Type:** PDF (selected), HTML, Export (CSV)
- Sections:** Selected Class (selected), Active Classes
- Students:** Enrolled Students (selected), Selected Groups and/or Students
- Student Field:** Student Name (selected), Student Number (Sort By: Number)
- Include:** Course Grade (selected), Additional Grades
- Checkboxes:** Points, Grade, Percent, Comment, Use Comment Code (all checked)
- Reporting Term:** Q1 (selected)

LSO

# Verification report options

The options are mostly the defaults.  
If you print by class you can choose  
Q1 at the bottom



The screenshot shows a web browser window titled "Final Grade and Comment Verification". The interface has two tabs: "Criteria" and "Layout". The "Layout" tab is active, displaying the following configuration options:

- Name:** Final Grade and Comment Verification
- Description:** Final grades and comments by reporting term
- Output Type:**  PDF  HTML  Export (CSV)
- Options:**  Selected Class  Active Classes
- Students:**  Enrolled Students  Selected Groups and/or Students
- Student Field:**  Student Name  Student Number **Sort By:**
- Include:**  Course Grade  Additional Grades
- Points  Grade  Percent  Comment  Use Comment Code
- Reporting Term:**

# LSC



# Grade verification

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C:\Documents and Settings\rshultz\Local Settings\Temp\tmp-mgr-50951.tmp\report-50952.pdf

report-50952.pdf

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## Final Grade and Comment Verification

Reporting Term: Q1

Student Name	Pts. Earned / Pts. Possible	Final Grade	Comment
Brown-Krapf, Kaitlin	1135 / 1300	B	87%
Cepeda, Cameron	1105 / 1300	B	85%
Detrick, Naseer	1119 / 1300	B	86%
Dost, Matthew	1252 / 1300	A	96%
Duckworth, D'rae	1163 / 1300	B+	89%
Faulkner, Georgia	1153 / 1300	B+	89%
Garcia, Eunice	1142 / 1300	B+	88%
Garcia, Melanie	1134 / 1300	B	87%
Gonzalez, Destiny	1245 / 1300	A	96%
Harner, Ryan	1150 / 1300	B+	88%
Ingargiola, Aleacia	966 / 1300	C	74%
Johnson, Christopher	1171 / 1300	A-	90%
Laurie, Sloan	1158 / 1300	B+	89%
Miller, Nathan	1251 / 1300	A	96%
Phelps, Donald	1088 / 1300	B	84%
Philpott, Austin	1156 / 1300	B+	89%
Rascon, Jaqueline	1235 / 1300	A	95%
Shearer, Shelby	1077 / 1300	B	83%
Silva, Estefany	1103 / 1300	B	85%
Skrivan, Conner	1129 / 1300	B	87%
Swisher, Bryce	1157 / 1300	B+	89%
Weaver, Madyson	1182 / 1300	A-	91%
Wilson, Dominique	1116 / 1300	B	86%

This is a sample of the report. If comments were added for that class – they would also display.

You may want to run this for each class just to verify grades.

Done Unknown Zone

